

CAPACITY DEVELOPMENT

Year 2015

1. Training of Hansard Editors and Deputy Hansard Editors; 08-11th October, 2015
2. Principal Clerk Assistants; 20-23rd August, 2015
3. Training of the Finance and Accounts officers; 19-22nd November, 2015

Year 2016

1. Training of Human Resource and Payroll Officers; 20-23rd January, 2016
2. Training of Mombasa Cluster Clerk Assistants; 24-28th January, 2016
3. Training of Fiscal Analysts; 16-19th March, 2016
4. Training of Procurement Officers; 25-28th May, 2016
5. Legal counsels; 10th-16th July, 2016
6. Clerks on Corporate governance; 28th-31st July 2016
7. Research Officers; 28th-1st October 2016
8. Deputy Clerks at Delta Hotel, Nairobi; 26th-29th October, 2016
9. Record Officers; 30th-3rd December 2016

Year 2017

1. ICT Officers; 5th-8th October, 2017
2. Secretaries; 23rd-24th November 2017
3. PROs; 1st-2nd December 2017
4. Clerks conversation on work life balance; 9-10 November 2017

Year 2018

1. Sergeant At Arms; 1st-2nd February 2018
2. Fiscal Analyst; 22-23 February 2018
3. Legal Counsels; 15th-16th March 2018
4. Public Relations Officers; 28th-29th March 2018
5. Finance Officers 19th-20th April 2018
6. SOCATT Secretariat Training; 25 -28 April 2018
7. Clerks Training on Gender Responsive Budgeting; 11th-12th May 2018
8. Committee Clerks; 14th -15 June 2018
9. Procedural Clerks; 5th-6th July 2018
10. Research Officers; 11th-13th July 2018
11. Human Resource; 28th-29th June 2018
12. Finance and Fiscal Analysts; 26th-27th July 2018
13. Committee Clerks; 2-3rd August 2018
14. Budget and Clerks PIAC; 9-10th August, 2018
15. Gender mainstreaming trainings
 - a. Cluster 1; 4th-6th October 2018
 - b. Cluster 2; 11th-13th October 2018
 - c. Cluster 3; 25-27th October 2018
 - d. Cluster 4; 1-3rd November 2018
16. Clerks Training on Gender Mainstreaming; 8th-10th Nov 2018

Year 2019

1. Clerks to delegated Committees, 31 – 1 February 2019
2. CFO and Budget Clerks; 20-23 February 2019
3. Clerk assistants; 6th-7th June 2019
4. Payroll & Procurement; 15-17 May 2019
5. Gender Champion training and induction
 - a. Cluster 1; 11-13 September 2019
 - b. Cluster 2; 16-18 October 2019
6. Clerk Study Visit to Gujarat Legislative Assembly; 5-14, October 2019
7. Internal Auditors 22-26 October 2019
8. Clerks training on Cyber Security; 22-23 November 2019

PARLIAMENTARY STRENGTHENING

Year 2016

1. The County Assembly Human Resource Manual

Year 2017

1. Inaugural Legislative Clerks Symposium; 23 - 26 May 2017
2. Development and publication of County Assembly Model Manuals
 - a. The County Assembly Committee Manual
 - b. The County Assembly Procedure and Practice Manual
3. Guidelines on Proposed Amendments to the County Assembly Standing Orders
4. ISSUE | SOCATT Newsletter

Year 2018

1. ISSUE II SOCATT Newsletter
2. Gender Mainstreaming Curriculum for County Assemblies
3. Gender Responsive Budgeting Guide for County Assemblies

Year 2019

1. County Assembly Model Finance Procedures and Policy Manual
2. Second Legislative Clerks Symposium; 2-4 October 2019
3. Gender Responsiveness Checklist and Monitoring Toolkit for County Assemblies

NETWORKING AND COLLABORATION

1. Successfully negotiation of increased County Assembly ceilings for FY17/18,
2. Development of the SOCATT Website and other social media platforms
3. Heightening public awareness and understanding of the County Assemblies through website
4. Standard Transition and induction roll out/processes of the second Assemblies across the 47 County Assemblies.
5. Submitted amendments to the PFM amendment Bill, passed in the National Assembly
6. Enhanced relationships with Intergovernmental bodies and development partners

YEAR 2020

Capacity Development

Hosted an online consultative forum with the ICT officers of the County Assemblies

Parliamentary Strengthening

- ISSUE 111 SOCATT Newsletters
- County Assemblies COVID-19 Advisory 1 & 2 on Procedure and Practice/Legislative Business
- Gender Responsive Oversight Checklist for COVID-19 intervention

- The proposed Model COVID -19 prevention back to work guidelines
- The County Assemblies Procurement & Assets disposal and work instructions Manual
- The 2020 Revised County Assembly Scheme of service
- Spearheaded the development of the harmonized job evaluation process for the County Assemblies

Networking and Collaboration

- Hosted the Clerk a consultative forum with Commission on Revenue Allocation and Controller of Budget

Institutional strengthening

- Reviewed and Published the 2nd Strategic Plan 2021-2024