



SOCATT (K) ACHIEVEMENTS

SOCATT (K) is guided through four strategic approaches namely: Capacity development; Parliamentary strengthening; Networking and collaboration/ intergovernmental relations and institutional strengthening.

1. CAPACITY DEVELOPMENT:

The primary mandate of SOCATT (K) is to strengthen the capacity of the County Assembly service so as to ensure optimal performance in discharging their various mandates.

SOCATT (K) embodies this through development and implementation of comprehensive cadre specific programs.

Trainings conducted to various cadres of the County Assemblies as listed;

No.	Cadre	Year of training
1.	Hansard Editors and Deputy Hansard Editors	2015
2.	Principal Clerk Assistants	2015
3.	Finance and Accounts officers	2015
4.	Human Resource and Payroll Officers	2016
5.	Mombasa Cluster Clerk Assistants	2016
6.	Fiscal Analysts	2016
7.	Procurement Officers	2016
8.	Legal Counsels	2016
9.	Clerks on Corporate governance	2016
10.	Research Officers	2016
11.	Deputy Clerks	2016
12.	Record Officers	2016
13.	Administrative Officers	2017
14.	Public Relations Officers	2017
15.	I C T officers	2017
16.	Clerks on worklife Balance	2017
17.	Serjeant At Arms	2018
18.	Fiscal Analysts	2018
19.	Public Relation Officers	2018
20.	Legal Counsels	2018
21.	Finance and Accounts Officers	2018
22.	Clerks on Gender Responsive Budgeting	2018
23.	Procedural Clerks	2018
24.	Committee Clerks	2018
25.	Research Officers	2018
26.	Human Resource Officers	2018
27.	Fiscal Analysts	2018
28.	Sectoral Committee Clerks	2018
29.	Gender Mainstreaming clustered trainings	2018
30.	Budget and PIAC committee Clerks	2018
31.	Clerks on Gender legislative Mainstreaming	2018
32.	Clerks to delegated Committees	2019

33.	CFO and Budget Clerks	2019
34.	Clerk assistants	2019
35.	Payroll & Procurement	2019
36.	Gender Champion	2019
37.	Clerk Study Visit to Gujarat Legislative Assembly	2019
38.	Internal Auditors	2019
39.	Clerks training on Cyber Security	2019
40	2020	(Pandemic period)
42	ICT Officers	2021
43	Procurement Officers	2021
44	Budget Officers	2021
45	Human Resource Officers	2021
46	Clerks training on Leadership & parliamentary studies	2022
46	TOT training on induction	2022

2. PARLIAMENTARY STRENGTHENING :

- Development and publication of County Assembly Knowledge documents:
 1. The County Assembly Committee Manual;
 2. The County Assembly Procedure and Practice Manual;
 3. The County Assembly Human Resource Manual;
 4. The County Assembly Model Finance Procedures and Policy Manual;
 5. Gender Responsiveness Checklist and Monitoring Toolkit for County Assemblies;
 6. The County Assembly Gender Responsive budgeting guide;
 7. County Assemblies COVID -19 Advisory 1 & 2 on Procedure and Practice/Legislative Business;
 8. Gender Responsive Oversight Checklist for COVID-19 intervention;
 9. The proposed County Assembly Model COVID -19 prevention back to work guidelines;
 10. The County Assemblies Procurement & Assets disposal and work instructions Manual;
 11. Gender mainstreaming training Curriculum;
 12. Induction Handbook for the 3rd session County Assemblies; and
 13. Ward office operations and Partisan staff policy

- Successfully conducted the simulation Exercise of the 1st Sitting of the Assembly;
- In partnership with Senate conceptualized and implemented the Inaugural Legislative Clerks Symposium- 2017; and the Second Legislative Clerks Symposium in 2019;
- Revised County Assembly Scheme of service;
- Harmonized job evaluation for County Assemblies followed by the coordinated submission of the harmonized JE to SRC; and
- Submitted memoranda to parliament on PFM amendment Bill, County Assembly Service Act, 2017 and CARA,2022

3. NETWORKING AND COLLABORATION/ INTERGOVERNMENTAL RELATIONS

- Revival of a working relationship with several intergovernmental organizations through courtesy calls. Invitation of the Controller of Budget to the last AGM bore the circular with instructions on direct dissemination of copies of requisition to the CoB to avert delays in disbursement. OCOB CIRCULAR NO: 18/2020; dated November 23, 2020;
- Diligent follow up, instruction and consultation on the SRC court case with members and the legal counsel concluding with a final favorable ruling that has been followed by guidance on the uniform implementation of the judgment across the Assemblies. Correspondence referenced SOCATT/CLERKS/VOL II (49) dated March 30, 2021 and SMS/CIV/SOCATT/327/2018 dated March 29, 2021;
- Continued engagement with CRA on the County Assemblies ceilings and an increment in the ceilings of the financial years. Correspondence reference County Allocation of Revenue Bill, Senate Bill No: 30 of 2021;
 - Additional 1.9 Billion to cater for the pending Bills
 - Additional amount to cater for transition preparedness;
- Developed joint Memorandum on Taxation to KRA with County Assembly Forum;
- Enhanced relationships with Intergovernmental bodies and development partners;
- Development of amendment proposals on the County Assembly service Act, 2017 (CASA Act, 2017) that led to successful engagement with the Senate Standing committee on Devolution and Intergovernmental relations- **a draft Bill was developed** and awaits tabling on the floor of the house;
- Continuous engagement with Salaries and remuneration Commission (SRC) and other likeminded institution (IPPD) on implementation of the Court decree of the Clerks remuneration; and
- Round table meetings with Clerks of the Parliament

4. INSTITUTIONAL STRENGTHENING:

- Established the Secretariat;
- Development of the SOCATT Website and other social media platforms (including whatsapp platforms);
- Development of the SOCATT Newsletter – *Four issues published*;
- Published SOCATT (K) 1st Strategic plan 2018-2020;
- Reviewed and Published the 2nd Strategic Plan 2021-2024;
- Outreach program- The Executive Committee of SOCATT (K) visited Clerks in 18 County Assemblies and interacted with some Speakers and Heads of Departments in the 18 Assemblies. This is in a bid to enhance awareness on SOCATT (K) and enhance its ownership among staff;
- SOCATT (K) is registered with NITA as training provider;
- SOCATT (K) has started the journey of anchoring itself in law through proposed amendment to CAS Act, 2017;

- Continued resource mobilization efforts with development and corporate partners to support SOCATT (K) activities;
- Enhanced awareness Creation - Exhibited at the Legislative Summit;
- Development SOCATT(K) service charter; and
- Development of SOCATT (K) and standing committees annual work plans